



MARICOPA HIGH SCHOOL

New Student Registration Procedures

Students under the age of 18 must be accompanied by their parent or legal guardian during enrollment.

The following information **must** be provided at the time of registration:

- Proof of Residence** – One of the following must be submitted:
 - Current Utility Bill (Gas, Electric, Water) **NOTE:** Disconnect notices will not be accepted.
 - Title Papers
 - Home Purchase Contract
 - Home Lease/Rental Agreement (must be on letterhead of rental company).
- Proof of custody or Guardianship** – One of the following must be submitted:
 - Custody Papers
 - Arizona Court Appointed Guardianship Papers
 - Documentation from the Superior Court of Arizona showing the pending court date for your guardianship hearing. Final papers must be provided within one week of the hearing date.
- Valid Photo I.D** - (ex: current driver's license, current passport)
- Birth Certificate** – All students must have a birth certificate on file. If the birth certificate is lacking upon day of registration copy must be submitted within thirty (30) days. No student may participate in AIA activities without a birth certificate on record.
- Withdrawal Papers** – Students need official withdrawal documents and transfer grades if enrolling during the school year. Failure to provide transfer grades may result in a loss of credit.
- Report Card or Unofficial Transcript** – Must be from previous or current semesters. Students transferring from a school in a foreign country must provide a transcript translated into English.
- Immunization**
 - Children are **not** allowed to enter school without proof of *all* required immunizations.
 - The record for each vaccine must include the date and name of the doctor or clinic.
 - The statutes and rules governing school immunization requirements are:
Arizona Revised Statutes 15-871 -874; Arizona Administrative Code, R9-6-701-708.
 - Check the requirements for your child's age and grade level in the chart on the following page.
- IEP or 504 Plans** – any student receiving Special Ed Services must provide an IEP or 504 plans before enrolling. The IEP or 504 plans will be reviewed before enrollment so we can assure your student's needs are being properly met.

ATTENTION: Any student enrolling that has been out of school ten (10) or more consecutive days or that is coming from an alternative program MAY have difficulty earning semester credit. The student may be required to participate in our Plato or Alternative School programs or enter on a "no credit" status for the remainder of the semester